

SACRED HEART SCHOOL BOARD CONSTITUTION

Article I: Title

Section I.

The name of this body shall be the Sacred Heart School Board.

Article II: Nature and Function

Section I.

As authorized by the Parish Councils of Sacred Heart and Our Lady of the Rosary Parishes, this Board shall exercise general education, policy-making, and financial authority over Sacred Heart School within the policies set forth in the Diocesan Policy on Parish Boards of Education and the General Catechetical Director.

Article III: Membership

Section I.

Nine (9) voting members on the Board shall consist of six (6) elected representatives, two (2) appointed representatives, and the President of Home and School. The elected representatives will consist of at least four (4) parents/guardians who will have a student currently enrolled in Sacred Heart School at the time of the election. The appointed representatives will be appointed by the Pastor / Parish Life Director from the parishes (Sacred Heart or Our Lady of the Rosary) at large or from the School.

Section II.

The Principal of Sacred Heart shall be a non-voting member of the Board.

Section III.

The Pastors / Parish Life Directors of Sacred Heart Parish and Our Lady of the Rosary shall exercise veto power over any decision made by this board, therefore, shall not be considered a voting member of the Board.

Section IV.

Each elected member shall serve a term of three (3) years. Each appointed member shall serve a term of two (2) years.

SACRED HEART SCHOOL BOARD CONSTITUTION

Section V.

No elected or appointed member shall serve more than two (2) consecutive terms or a total of four (4) terms.

Section VI.

Any Sacred Heart or Our Lady of the Rosary parishioner, eighteen (18) years of age or older, or a parent/guardian (Catholic or non-Catholic) of a student currently enrolled in Sacred Heart School shall be eligible to become a member of the Board with the following exception: No person shall serve who is a primary relative (spouse, parent, sibling or child) of any paid employee of Sacred Heart School.

Section VII.

Election of a School Board member shall be conducted in the manner specified in the By-laws, Article 1, Section one (1) through seven (7).

Section VIII.

Termination of a Sacred Heart School Board Member will be as dictated in the By-Laws.

Article IV: Officers

Section I.

The officers of this Board shall consist of a president, a vice-president and a secretary.

Section II.

Officers shall serve one-year terms.

Section III.

No member shall hold the same office for more than two consecutive terms, or a total of four terms.

Section IV.

The duties of the officers shall be as follows:

1. The president shall preside at all regular and special meetings of the Board. He/She shall plan Board meetings with the principal, appoint all Board committees, see that committees function properly, and ensure that Board decisions are implemented.

SACRED HEART SCHOOL BOARD CONSTITUTION

2. The vice-president shall carry out the duties of president in the event that the latter is temporarily unable to fulfill his/her duties. He/She shall be responsible to see that the Board is represented at a minimum of three regularly scheduled Pastoral Council meetings a year.
3. The secretary shall be responsible for the official minutes of all regular and special Board meetings. The secretary shall also handle Board correspondence and communications as directed by the president.

Article V: Meetings

Section I.

The Board shall meet regularly, as specified in the by-laws.

Section II.

All Board meetings shall be open to the public, except in such cases as the president of the Board shall deem it necessary to call an Executive Meeting.

Section III.

An Executive Meeting is a meeting attended only by voting members and those approved by the Board.

Article VI: Amendments

Section I.

This constitution may be amended by a positive vote of six (6) members; voting to take place at a regular meeting; the amendment having been presented in writing at the preceding regular meeting. Such amendments will be submitted to the Parish Council for approval before becoming effective.